

Pay your super to Spirit Super

1800 005 166
info@spiritsuper.com.au
GPO Box 1547, Hobart TAS 7001

Give this completed form to your employer.

Section 1 Your details

Mr	Mrs	Ms	Miss	Other	Date of birth (DD MM YYYY)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Last name					<input type="text"/>
Given name/s					<input type="text"/>
Residential address					<input type="text"/>
Suburb/Town/City			State	Postcode	<input type="text"/>

Section 2 Your chosen super fund

Fund name	S P I R I T S U P E R	Spirit Super account number (if known)	<input type="text"/>
Fund ABN	7 4 5 5 9 3 6 5 9 1 3	USI	M T A O 1 O O A U
Phone	1 8 0 0 0 0 5 1 6 6		
Website	S P I R I T S U P E R . C O M . A U		
Email	I N F O @ S P I R I T S U P E R . C O M . A U		

Section 3 Member declaration

I request that all future super contributions be paid to my Spirit Super account.

The compliance statement on the next page confirms that:

- Spirit Super is a complying fund
- Spirit Super will accept contributions from my employer.

Your signature	Date (DD MM YYYY)
<input type="text"/>	<input type="text"/>

Section 4 Employer only	Date accepted (DD MM YYYY)	Date processed (DD MM YYYY)
	<input type="text"/>	<input type="text"/>



Information for employers

You must keep this form for up to five years. Don't send it to us or the Australian Taxation Office (ATO).

You must pay super contributions for all new employees into their chosen super fund or, if they haven't chosen a fund, their stapled super fund.

To find out if your new employee has a stapled account, search ATO online services.

If your new employee doesn't choose a fund or have a stapled fund, you can pay their super contributions to your nominated/default fund.

You must start making super contributions on behalf of your employee within two months of being given this form.

You may face penalties if you don't meet your super obligations, including paying your employee super guarantee contributions.

Existing Spirit Super members

You don't have to provide us with an employee's existing Spirit Super member number, but this information may make it easier for us to find their account when allocating contributions.

New Spirit Super members

Your employee doesn't need to set up a new account with us before you contribute for them. The SuperStream system will automatically set up a new member account.

How to pay contributions into Spirit Super

You can make super payments within our clearing house by either uploading a contribution file or by direct entry.

Our clearing house is the easy way to pay super into a bunch of funds with just one transaction.

It's a SuperStream-compliant system, and any Spirit Super employer can use it. Signing up is free and takes just five minutes.

If you have any questions or need more information call us on **1800 005 166**.

Spirit Super compliance statement

The trustee confirms that we:

- are a complying, resident and regulated super fund within the meaning of the *Superannuation Industry (Supervision) Act 1993*
- may be nominated as a default fund, as we're MySuper authorised, and meet the minimum statutory insurance cover requirements
- can accept all types of super contributions, and accepts transferred and rolled over benefits, with no minimum benefit amount.



Return the completed, signed and dated form to your employer.

